Students are responsible for printing and transporting their own poster to the event. If you are unable to attend the meeting but will be showcasing a poster – please be in communication with someone within your working group to arrange for an alternative poster carrier. It will be your responsibility to install and take-down your poster.

Poster Requirements

Maximum poster size: 40" x 30"
Acceptable Layout: portrait or landscape
Lettering: Posters should be easily read from a distance of 3-4 ft.
Text size: minimum text font should be 24pt; maximum title font should be 84pt
Fonts: Calibri, Arial, Times, and Symbol. Avoid script and narrow fonts.

Title – 84 pt.

Authors/Affiliations – 42 pt.

Section Headings – 36 pt.

Text, Figures, Tables – 24 pt.

Poster Set Up
All posters must be set up by 10AM on Thursday, 12 September.

Posters may be set up on Wednesday, 11 September (preferred) between 1530-1630/3:30-4:30PM, or you may set them up during the first break on Thursday, 12 August (~0930-1000). Push-pins will be provided at the event.

Posters will be assigned a number and location within the poster session room, and the schedule will be posted at the registration table. Mount your poster in the appropriate designated location.

Lightening Round Presentation and Poster Sessions
Each student or team of students with a poster is required to give a lightening round oral presentation on their poster (~2-3 min), which is scheduled Thursday, 12 September. This is the opportunity to highlight specific conclusions you've included on your poster, and is where you generate audience interest to visit your poster during the open poster sessions.

There are two designated poster sessions on Thursday, 12 September: (1) starting at 1230/12:30PM and; and (2) from 1630-1715/4:30-5:15PM. You are encouraged to stand by your poster during the poster sessions so others can ask you questions about your research and findings.

Poster Take-Down
All posters must be removed by 1200PM on Friday, 13 August.
Upon poster removal, please stack poster boards by the door, collapse easels and return them to their pouches, and return push-pins to the registration table for future re-use.

Poster Judging Criteria
Note: Posters will be judged in three groups (Undergraduate, Masters, PhD students) by a designated committee at the SBAR Retreat, and posters will be judged on their own merit without student input or explanation.

Considerations for Judges:
- Is the overall significance of the research clearly conveyed?
- Did the author(s) make a clear connection to identified SBAR component(s)?
- Are the methods clearly described?
- Do the stated discussion points or conclusions follow from the presented research?
- Are the text and graphics clear, well-balanced and easy to follow?